

CATALOG ADDENDUM –  
Effective October 13, 2011

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<b><i>Tuition and Fees</i></b>	Application Fee (non-refundable)	\$55.00
	Tuition per credit/equated credit for college and remedial courses	\$375.00
	Tuition for ESL Certificate program (per equated credit)	\$223.00
	Tuition for students enrolling for 12-18 credits/equated credits of college and/or remedial courses	\$4,433.00
	Tuition for students enrolling for 12 or more equated credits of ESL Certificate Program courses	\$2,334.00
	Audit Fee (per equivalent credit)	\$225.00
	Late registration Fee (Fee applies from the first day of each semester. (Students enrolling for the first time at LIBI are exempt.)	\$50.00
	College Fee (10 or more credits or equated credits)*	\$200.00
	College Fee (less than 10 credits or equated credits)*	\$100.00
	Computer/Equipment Fee (per course which requires student use of LIBI computers or CPR equipment)	\$50.00
	ESL Laboratory Fee (per ESL certificate course)	\$50.00
	Technology/Software Licensing Fee (full-time students)	\$100.00
	Technology/Software Licensing Fee (part-time students)	\$50.00
	Student Activity Fee (per semester) – applicable to all registered students	\$10.00
	Tuition deposit by due date on acceptance letter	\$250.00
	Proficiency Examination Fee, per credit attempted (non-refundable)	\$100.00
	Program or Course schedule change (fees apply after the 2 <sup>nd</sup> change)	\$25.00
	Official Transcript (per copy)	\$10.00
	GED Application Processing Fee	\$5.00
	Photocopies per page of Educational Records (please consult Registrar)	\$1.00
	Graduation Regalia Fee	\$50.00
	Graduation Application Fee	\$75.00
	Returned Check Fee	\$30.00
	Student ID Card Replacement	\$5.00
	Official Diploma/Certificate Replacement	\$50.00
	CLEP Examination Fee: College Board Exam cost:	varies
	Plus LIBI Administration fee for LIBI students	\$15.00
	Plus LIBI Administration fee for non-LIBI students	\$27.00

## Certificate Program in English as a Second Language

Offered only at the Flushing Campus

English as a Second Language is a continuing education program leading to a certificate. The program is intended for recent immigrants with employable skills and whose English language deficiency is the primary reason for not being able to be hired for work in the field. A graded series of courses takes the student from a basic beginner level to an advanced intermediate level, with an emphasis on survival skills and workplace language capabilities. The program will be both intensive and extensive (covering all skill areas: speaking, listening, reading,

writing) taking advantage of integration of multiple modalities. Effective Fall 2011, this program will be delivered in 2 continuous modules spanning a total of 30~31 weeks. It will not follow the semester break calendar of college-level academic programs. Enrollees who score within the acceptance range of Level II in the admissions exam will begin their study from Module II.

**\*Graduation Requirements:** Students must complete all the course requirements with a minimum 2.0 GPA.

### REQUIREMENTS FOR THE CERTIFICATE PROGRAM IN ENGLISH AS A SECOND LANGUAGE

Requirements for the Certificate	Clock Hours
ESL100A Beginner ESL/Survival Skills	120
ESL100A Lab Beginner ESL/Survival Skills Lab	30
ESL101A Workplace English	120
ESL101A Lab Workplace English Lab	30
ESL111A Integrated ESL with Laboratory I	180
ESL111A Lab Integrated ESL Lab I	45
ESL112A Integrated ESL with Laboratory II	180
ESL112A Lab Integrated ESL Lab II	45
Out-of-class Preparations	150

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Total Clock Hours Required for the Certificate in English as a Second Language (900 hours)

Suggested Sequence of Courses	Clock Hours
<b>Term 1 (450 hours)</b>	
ESL100A Beginner ESL/Survival Skills	120
ESL100A Lab Beginner ESL/Survival Skills Lab	30
ESL111A Integrated ESL with Laboratory I	180
ESL111A Lab Integrated ESL Lab I	45
Out-of-class Preparations	75
<b>Sub-total</b>	<b>450</b>

<b>Term 2 (450 hours)</b>	
ESL101A Workplace English	120
ESL101A Lab Workplace English Lab	30
ESL112A Integrated ESL with Laboratory II	180
ESL112A Lab Integrated ESL Lab II	45
Out-of-class Preparations	75
<b>Sub-total</b>	<b>450</b>

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Total Clock Hours Required for the Certificate in English as a Second Language (900 hours)

## ***ESL Certificate Program Course Descriptions***

### **ESL100A Beginner ESL/Survival Skills**

**0 Credit / 4 Equated Credits / 120 Hours**

This course is intended for recent immigrants with deficits in basic survival skills, limited vocabulary, and/or poor listening comprehension.

Concentrating primarily on speaking/listening contexts and simple reading exercises, it aims to build confidence, demonstrate the basic patterns of English word and sentence structure, and prepare the student for more structured grammar, reading, and writing studies in the next level. The context for teaching and learning is the workplace environment, including vocabulary, conversational settings, and reading passages associated with the modern workplace, both small business and corporate. Extensive role play will be used, along with documents such as employment applications, tax forms and instructions. Prior English study not required.

### **ESL101A Workplace English**

**0 Credit / 4 Equated Credits / 120 Hours**

English language skills will be developed in a context defined by the job search process, including newspaper reading, resume development, and interviewing techniques. Extensive role play will be used along with consideration of issues related to job search, terms and conditions of employment, benefits, teamwork, employer/employee relations, client relations, marketing, advertising, multiculturalism, workplace human relations, legal issues, and workplace ethics.

Prerequisite: Any of the following:

ESL100A Beginner ESL/Survival Skills

96-101 scaled CELSA score

### **ESL100A Lab Beginner ESL/Survival Skills Lab**

**0 Credit / 0.8 Equated Credits / 30 Hours**

This Lab must be registered along with ESL100A.

### **ESL101A Lab Workplace English Lab**

**0 Credit / 0.8 Equated Credits / 30 Hours**

This Lab must be registered along with ESL101A.

### **ESL111A Integrated ESL with Laboratory I**

**0 Credit / 6 Equated Credits / 180 Hours**

Lecture component emphasizes speaking and listening skills while covering basic grammar, writing, and structure. Students will have an opportunity to use their developing language skills in a variety of media settings, including audio, video, CD-ROMs, and Web sites. Group work with video and audiotape will be featured, but students will also use self-study software to practice grammar and writing skills, and to improve speaking and listening abilities.

### **ESL112A Integrated ESL with Laboratory II**

**0 Credit / 6 Equated Credits / 180 Hours**

Lecture component emphasizes grammar and structure rules within the context of developing practical speaking and listening skills. In the computer laboratory, students have an opportunity to use their developing language skills in a variety of media settings, including audiotapes, videotapes, CD-ROMs, and Web sites. Group work with video and audiotape will be featured, but students will also use self-study software to practice grammar and writing skills, and to improve speaking and listening abilities. Basic single paragraph writing and spelling elements are introduced. Content is graded at a higher level than the ESL 111A, the first Lab in this series.

Prerequisite: Any of the following:

ESL111A Integrated ESL with Laboratory I

96-101 scaled CELSA score

### **ESL111A Lab Integrated ESL Lab I**

**0 Credit / 1.2 Equated Credits / 45 Hours**

This Lab must be registered along with ESL111A.

### **ESL112A Lab Integrated ESL Lab II**

**0 Credit / 1.2 Equated Credits / 45 Hours**

This Lab must be registered along with ESL112A.

**75Out-of-class Preparation Hours are required for each term.**